

CALEB BACON

DATA ANALYST

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Professional Skills

- Project management
- Data gathering and scrubbing
 - Data analysis
- Self-ownership
- Communication
- Relational database design
- Opportunity identification
 - Research
- Data management
 - Critical thinking

Software Proficiencies

Microsoft products

SQL SERVER MANAGEMENT STUDIO, POWER BI, EXCEL, ACCESS, VISIO, WORD, POWERPOINT

Database exposers

SQL SERVER, ORACLE, MS ACCESS

Web Development

Adobe Dreamweaver

Scheduling software

Primavera P6, MS Project

Computer Languages

SQL, VBA, PYTHON, JAVASCRIPT, JQUERY, HTML5, CSS3

Education

Western Michigan University

Kalamazoo, MI 2013

Bachelor of Business Administration in Business Management

Concentrations in project management, supply chain management and small business development

Employment

Data Analyst

February 2016 - present

Southern Company, Plant Vogtle - Waynesboro, GA

Regular collaboration with project teams to develop a web based work tracking system

Design and administration of relational databases

Utilized the plant data management system to validate work planning documents

Assist in the development of communication and reporting tools for various project optimization efforts across the organization

Perform analytics related to benchmarking and opportunity assessments

Electrical Contractor

June 2014 - February 2016

Duke Energy, Plant Oconee - Seneca, SC

Assisted electrical craft with planning, layout, construction and installation of electrical components and supporting structures

Directed and assigned work tasks to craft for modification installation

Cooperatively discovered proficient solutions with work teams to address unexpected risk associated with implementation initiatives

Aided with phased implementation schedule creation and management

Head of Security

July 2012 – June 2014

The Library Kitchen and Tap House - Kalamazoo, MI

Oversaw day to day security

Created and maintained weekly work schedules for security personnel

Addressed customer complaints and concerns, pertaining to security and general safety